

**UNITED STATES ATTORNEY'S OFFICE
WESTERN DISTRICT OF LOUISIANA**

Human Resources Office

300 Fannin St.

Suite 3201

Shreveport, LA 71101-3068

ATTN: Mary Pabst

Telephone: (318) 676-3600

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The United States Attorney's Office serves as the principal litigator for its judicial district and is responsible for coordinating multiple agency investigations within the district. The United States Attorney has the responsibility and authority to prosecute violations of federal criminal statutes, defend the government in civil actions, seek the enforcement of a variety of civil enforcement statutes, and institute proceedings for the collection of fines and penalties among other things.

**Projected No.
of Volunteers:** 2

**Internship
Location(s):** (1) Shreveport, LA
(1) Lafayette, LA

**Application
Material** Cover letter, resume, official law school transcript, legal writing sample, date when available, and telephone number(s) where a student can be reached in the day and evenings

Qualifications: First-year (second semester), second- and third-year law students. Law school graduates are not eligible for summer positions. **Must be a U.S. citizen** and will be subject to a background investigation due to the sensitive nature of the work performed by the office.

**Application
Deadline:** February 1st for Summer Program (June - August)

**Minimum Weeks
Required:** 10 weeks

Salary: Volunteer (without compensation) or work-study credit

Assignments: Typical assignments will include assisting with all facets of case preparation including: researching legal issues, drafting/writing motions and responses and various pleadings, providing trial support to Assistant United States Attorneys, interviewing witnesses, and assembling exhibits for trial.

Web Site: <http://www.usdoj.gov/usao/la>